



WARREN COUNTY LIBRARY

Warren County Library Commission
2 Shotwell Drive, Belvidere NJ 07823
P: 908-475-6320 | www.warrenlib.org

Regular Session – April 28, 2016

The Warren County Library Commission met in regular session at 5:31 p.m. on April 28, 2016 in the Library Headquarters at 2 Shotwell Drive, Belvidere, New Jersey.

The meeting was called to order by Chairperson Patricia Rokosz and upon roll call, the following members were present:

Present: Marilynn A. Barone Patricia A. Rokosz
 Alice A. Mollitor Virginia R. Rutledge
 Henry A. Newbold

Administration: Maureen Baker Wilkinson, Library Director*
 *via Speaker Phone
 Jill Butcher, Assistant Director
 Jaci Stemler, Administrative Secretary

Chairperson Patricia Rokosz stated that notice of the meeting had been properly advertised in the *Star-Ledger* and the *Daily Record*, and a notice had been sent to the Warren County Clerk's Office.

Minutes

On motion by Ms. Rutledge, seconded by Ms. Barone, the Minutes of the February 25, 2016 regular meeting were unanimously approved.

Communications – None.

Public Comment - None.

Old Business

Director's Report – Report is attached.

New Business

Resolution No. 2016-6

On motion of Ms. Mollitor, seconded by Ms. Rutledge, the following resolution was by unanimous vote adopted by the Warren County Library Commission at a meeting held on April 28, 2016.

RESOLUTION TO ADOPT COLLECTION DEVELOPMENT POLICY (ATTACHED).

Be it hereby resolved by the Warren County Library Commission that Collection Development Policy (attached) is hereby adopted.

Resolution No. 2016-7

On motion of Ms. Barone, seconded by Mr. Newbold, the following resolution was by unanimous vote adopted by the Warren County Library Commission at a meeting held on April 28, 2016.

RESOLUTION TO ADOPT REFERENCE POLICY (ATTACHED).

Be it hereby resolved by the Warren County Library Commission that Reference Policy (attached) is hereby adopted.

Closing Public Comment - None.

Executive Session

Resolution No. 2016-8

On motion of Mr. Newbold, seconded by Ms. Mollitor at 5:56 p.m., the following resolution was by unanimous vote adopted by the Warren County Library Commission at a meeting held on April 28, 2016.

RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY LIBRARY COMMISSION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

BE IT HEREBY RESOLVED that this Commission hereby excludes the public in order to discuss such matters. The general nature of the subject to be discussed is as follows:

Matter relating to: confidential County Freeholder contract negotiation.

BE IT FURTHER RESOLVED, that the Library Commission shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matter discussed.

ON MOTION of Ms. Mollitor, seconded by Mr. Newbold, the Library Commission adjourned executive session at 6:23 p.m. and returned to open session; motion carried unanimously.

Adjournment

There being no further business, on motion of Ms. Mollitor, seconded by Mr. Newbold, the meeting adjourned at 6:24 p.m.; motion carried unanimously.

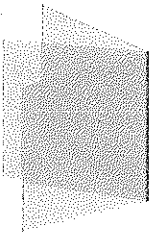
The next regular meeting is scheduled for Thursday, June 23, 2016 at 5:30 p.m.

Attested to:



Virginia R. Rutledge, Recording Secretary

VRR/jes



WARREN COUNTY LIBRARY

April 2016 Director's Report

Our Makers Day activities were a huge success once again. Staff have built on their experience from last year and have expanded the number and type of activities. Attendance was high and I have received positive feedback from the public. Kelly Durkin, our Youth Services coordinator, served as the event chairperson for the system and coordinated events at the Headquarters Branch.

This month has brought major staff changes in our library system with the retirement of four employees.

Marilyn Grandin, Branch Manager at our Catherine Dickson Hofman Branch, will retire at the end of April. Wendy Woythaler, Principal Library Assistant, retired from the Catherine Dickson Hofman Branch at the end of March. We are currently interviewing for a Librarian to act as Branch Manager and will start interviewing for a Library Associate once the Manager position is filled.

Our Administration Team has also had two retirements. Linda Guida, who was responsible for Payroll entry, retired at the end of March. Laura Csordas-Opydyke, Principal Account Clerk, will retire at the end of May. Since these two employees acted as backup for each other, we are concentrating our efforts to replace these individuals.

We have received the "Career Connections" grant from the Department of Labor and Workforce Development for \$50,000 to provide job search assistance through our libraries. This grant will offset existing staff costs and provide funds for travel and various supplies to support these efforts. When I attended the first meeting for grant recipients (held in Trenton) we were told that we could apply for additional funding. I applied for an additional \$37,000, which would allow us to hire a part time library associate to help launch the service and do outreach in the community. I have not heard yet whether we will get this additional funding.

On May 17th, Sheri Monaco and I will attend the award ceremony at the NJLA conference in Atlantic City to accept the Public Relations award for our 85th anniversary celebration. Sheri designed the anniversary logo and other promotional materials for the celebration. We will also attend various conference events on the 17th and 18th. It will be the first time that Sheri has attended the conference.

At our May meeting I would like to show a 55-minute lecture *The Power of Persuasion*, featuring Professor and bestselling author Dr. Robert Cialdini, for more info: <http://www.influenceatwork.com/robert-cialdini-phd/biography/>

Maureen Baker Wilkinson
Library Director