

WARREN COUNTY LIBRARY

Warren County Library Commission
2 Shotwell Drive, Belvidere NJ 07823
P: 908-475-6320 | www.warrenlib.org

Regular Session – June 23, 2016

The Warren County Library Commission met in regular session at 5:30 p.m. on June 23, 2016 in the Library Headquarters at 2 Shotwell Drive, Belvidere, New Jersey.

The meeting was called to order by Chairperson Patricia Rokosz and upon roll call, the following members were present:

Present: Marilynn A. Barone Patricia A. Rokosz
 Henry A. Newbold Virginia R. Rutledge

Absent: Alice A. Mollitor

Library Liaison: Richard D. Gardner

Administration: Maureen Baker Wilkinson, Library Director

Chairperson Patricia Rokosz stated that notice of the meeting had been properly advertised in the *Star-Ledger* and the *Daily Record*, and a notice had been sent to the Warren County Clerk's Office.

Minutes

On motion by Ms. Barone, seconded by Mr. Newbold, the Minutes of the May 26, 2016 regular meeting were unanimously approved.

Communications – Letter with donation from Warren Garden Club; letter from Phillipsburg Free Public Library regarding 2016 payments; 2016 NJ Library Trustee Institute Training brochure.

Public Comment - None.

Old Business – Mr. Gardner discussed the new branch.

Director's Report - Report is attached.

New Business

Resolution No. 2016-9

ON MOTION of Ms. Rutledge, seconded by Ms. Rokosz, the following resolution was by unanimous vote adopted by the Warren County Library Commission at a meeting held on June 23, 2016.

RESOLUTION TO AUTHORIZE CLOSURE OF THE FRANKLIN BRANCH AT 4:00 P.M. ON WEDNESDAY, JUNE 15, 2016 DUE TO THE GRADUATION CEREMONY FOR WARREN COUNTY TECHNICAL SCHOOL.

BE IT HEREBY RESOLVED that the Franklin Branch shall close to the public at 4:00 p.m. on Wednesday, June 15, 2016 due to the graduation ceremony for Warren County Technical School.

Resolution No. 2016-10

ON MOTION of Ms. Rokosz, seconded by Ms. Rutledge, the following resolution was by unanimous vote adopted by the Warren County Library Commission at a meeting held on June 23, 2016.

RESOLVED THAT THE FRANKLIN BRANCH SHALL BE OPEN TO THE PUBLIC FOR SUMMER HOURS AS FOLLOWS:
MONDAY THROUGH THURSDAY - 9:00 A.M. TO 8:00 P.M.
FRIDAY - 9:00 A.M. TO 6:00 P.M.
SATURDAY - 9:30 A.M. TO 3:30 P.M.
STARTING JUNE 20, 2016 THROUGH AUGUST 31, 2016.

BE IT HEREBY RESOLVED by the Warren County Library Commission that the summer schedule specified above shall commence at the Franklin Branch on June 20, 2016 and end on August 31, 2016.

Resolution No. 2016-11

ON MOTION of Mr. Newbold, seconded by Ms. Barone, the following resolution was by unanimous vote adopted by the Warren County Library Commission at a meeting held on June 23, 2016.

RESOLVED THAT EFFECTIVE SEPTEMBER 6, 2016, LIBRARY HOURS OF OPERATION SHALL BE:
MONDAY THROUGH THURSDAY - 9:00 A.M. TO 9:00 P.M.
SATURDAY - 10:00 A.M. TO 4:00 P.M.

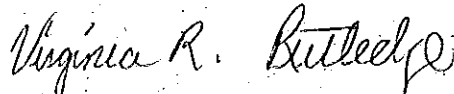
BE IT HEREBY RESOLVED by the Warren County Library Commission that the operating hours above shall commence September 6, 2016.

Adjournment

There being no further business, on motion of Ms. Rokosz, seconded by Mr. Newbold, the meeting adjourned at 6:58 p.m.; motion carried unanimously.

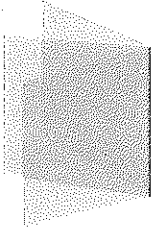
The next regular meeting is scheduled for Thursday, September 22, 2016 at 5:30 p.m.

Attested to:



Virginia R. Rutledge, Recording Secretary

VRR/jes



WARREN COUNTY LIBRARY

June 2016 Director's Report

The big news this month is the Freeholder purchase of a building that will become the new home for the Franklin Branch. The property is located in Greenwich Township on Route 519. In addition to this purchase, the Freeholders have decided to end the Federation Agreement (1990) between Phillipsburg and the County of Warren.

Staff have started training on Department of Labor services as part of our commitment to the Career Connections grant. The State will be launching a new website which we will use to assist the public in their job searches. Approximately 6 people have received training so far. We have advertised for a part-time person (paid by grant funds) who will act as a coordinator for events related to Job Clubs and assistance to the public, provide outreach to the community and provide in-library assistance at the various branches. Staff hours of existing library staff can also be charged against the grant for time spent on endeavors within the scope of the grant.

Summer reading has started and once again we have a fun-filled schedule of events for all ages.

Our administrative offices are now fully staffed. Sue Mowery (accounts payable) and Amy Rodriguez (payroll) are former Warren Haven employees with many years of experience. This experience has made the transition between employees seamless.

Kelly Durkin, our former YA librarian, has started as the new Branch Manager at CDH. We have interviewed several library employees and selected an assistant manager for the branch. The movement of these employees into new titles means we now have additional openings to fill. We are currently advertising for a new YA librarian, and other staff are currently busy covering the teen summer reading events at HQ.

Maureen Baker Wilkinson
Library Director