

WARREN COUNTY LIBRARY

Warren County Library Commission
2 Shotwell Drive, Belvidere NJ 07823
P: 908-475-6320 | www.warrenlib.org

Regular Session – February 23, 2017

The Warren County Library Commission met in regular session at 5:33 p.m. on February 23, 2017 in the Library Headquarters at 2 Shotwell Drive, Belvidere, New Jersey.

The meeting was called to order by Chairperson Patricia Rokosz and upon roll call, the following members were present:

Present: Marilyn A. Barone Patricia A. Rokosz
 Alice A. Mollitor Virginia R. Rutledge

Absent: Henry A. Newbold

Administration: Maureen Baker Wilkinson, Library Director
 Jill Butcher, Assistant Director
 Jaci Stemler, Administrative Secretary

Chairperson Patricia Rokosz stated that notice of the meeting had been properly advertised in the *Star-Ledger* and the *Daily Record*, and a notice had been sent to the Warren County Clerk's Office.

Minutes

On motion by Ms. Mollitor, seconded by Ms. Barone, the Minutes of the January 5, 2017 reorganization and regular sessions by unanimous vote were approved.

Communications – A negative response to a teen movie, a thank you from a class trip, and a question about the new branch were distributed.

Public Comment - None.

Old Business – Status of the Franklin branch is covered in the Director's Report.

Director's Report - Report is attached.

New Business

Resolution No. 2017-6

On motion of Ms. Mollitor, seconded by Ms. Rutledge, the attached resolution was by unanimous vote adopted by the Warren County Library Commission at a meeting held on February 23, 2017.

RESOLUTION IN SUPPORT OF THE NEED FOR HIGHLY EFFECTIVE SCHOOL LIBRARY MEDIA PROGRAMS IN NEW JERSEY (ATTACHED).

Be it hereby resolved by the Warren County Library Commission that the attached resolution in support of the need for highly effective school library media programs in New Jersey will be sent to the NJLA Office, Box 1537, Trenton, NJ 08607.

Resolution No. 2017-7

On motion of Ms. Rutledge, seconded by Ms. Barone, the attached letter of support was by unanimous vote adopted by the Warren County Library Commission at a meeting held on February 23, 2017.

RESOLUTION TO SEND LETTER (ATTACHED) IN SUPPORT OF THE NJ LIBRARY CONSTRUCTION BOND ACT (A222/S2171).

Be it hereby resolved by the Warren County Library Commission that the attached letter in support of the NJ Library Construction Bond Act (A222/S2171) shall be sent to State Officials.

Closing Public Comment - Ms. Opdyke commented on the NJ Library Construction Bond Act.

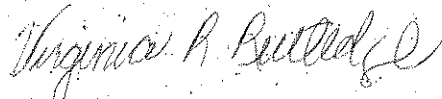
Executive Session - Not required.

Adjournment

There being no further business, on motion of Ms. Barone, seconded by Ms. Mollitor, the meeting adjourned at 6:07 p.m.; motion carried unanimously.

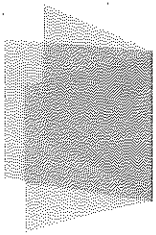
The next regular meeting is scheduled for Thursday, March 23, 2017 at 5:30 p.m.

Attested to:



Virginia R. Rutledge, Recording Secretary

VRR/jes



WARREN COUNTY LIBRARY

February 2017 Director's Report

The "Bugs in your library" program has been a success in our libraries even though February is not the best month to find bugs outside. Participants did find bugs on bushes and in warmer areas near buildings and were able to log their findings on the iNaturalist app. Several of our findings have been upgraded to "research grade." Some branches plan to run the bug program again in the summer when there will be a larger variety of insects to discover.

Our branches have received a second program from the California Academy of Sciences and the "Birds" program will begin in April.

Hoopla, our new media streaming/download service started February 1. As of today we have 314 people signed up for the service and have circulated 389 items at an average cost of \$2.11.

Top circulating items are:

Title	Format (Downloadable/Streaming)	Times borrowed via Hoopla	Physical item owned by library
The Girl on the Train	Movie	7	18 books/3holds 7 DVD/102 holds 3 Audiobooks/0 holds 3M: eAudiobook
The Dressmaker	Movie	5	4 books/0 holds 3M: eBook 3 DVD/15 holds
Hidden Figures	Audiobook	4	4 books/5 holds 1 audiobook/2 holds 3M: eAudiobook
Sing It Now	Music	3	1 CD/no holds
The Life-changing Magic of Tidying Up	Audiobook	3	6 books/2 holds 3M: eBook, eAudiobook
You are a Badass	Audiobook	3	1 book/8 holds 3M: eAudiobook
What She Knew	Audiobook	3	1 book/0 holds 1 Audiobook/0 holds

I have met with a representative from NJDEP Division of Fish and Wildlife about the establishment of a fishing pole lending service in our libraries. We would receive fishing poles and related supplies (not bait) at no charge and we would circulate items to the public. The backpacks will contain safety glasses, bobbers, hooks, hemostats, information on fishing and tying knots. Some items will be considered consumable and will not need to be returned. The decision on whether we charge for late returns or missing parts of the kits will rest with the library Commission. At this time, any lost parts of the fishing kits will be replaced by the Division of Fish & Wildlife with no charge to the library. As part of the loan program, we will be connected to a network of individuals and groups that are active with fishing programs. They will be a resource for maintaining the equipment as well as providing programming/instruction related to fishing.

Sheri Monaco and I have been meeting with Stewart Fife (Library Interiors) to work on the floor plan for the new branch. We are getting close to a final plan and hope to have most decisions finalized before the end of March. The floor plan is crucial for electrical and data placement in the construction plans.

We are in the initial stages of the CollectionHQ implementation (collection management software) and continue to deal with personnel changes and hiring at the library.

The library budget has been passed, and will include additional funds from the library tax from Belvidere. At the present time, 200 Belvidere residents have signed up for library membership. The library open house we held to welcome Belvidere residents was attended by approximately 30 people.



Maureen Baker Wilkinson
Library Director