



WARREN COUNTY LIBRARY

Warren County Library Commission
2 Shotwell Drive, Belvidere NJ 07823
P: 908-475-6320 | www.warrenlib.org

Regular Session – June 25, 2015

The Warren County Library Commission met in regular session at 5:30 p.m. on June 25, 2015 in the Library Headquarters at 2 Shotwell Drive, Belvidere, New Jersey.

The meeting was called to order by Chairperson Marilyn A. Barone and upon roll call, the following members were present:

Present: Marilyn A. Barone Patricia A. Rokosz
Alice A. Mollitor Virginia R. Rutledge

Administration: Maureen Baker Wilkinson, Library Director
Jill Butcher, Assistant Director
Jaci Stemler, Administrative Secretary

Chairperson Marilyn Barone stated that notice of the meeting had been properly advertised in the *Star-Ledger* and the *Daily Record*, and a notice had been sent to the Warren County Clerk's Office.

Minutes

On motion by Ms. Moore, seconded by Ms. Mollitor, the Minutes of the May 28, 2015 regular session by unanimous vote were approved.

Communications

Patron letter of appreciation for Toni Chaplin Watercolor class.

Public Comment - None.

Old Business - See Director's Report.

Director's Report - Report is attached.

New Business

Volunteer Membership Policy

Resolution No. 2015-10

On motion of Ms. Rutledge, seconded by Ms. Mollitor, the following resolution was by unanimous vote adopted by the Warren County Library Commission at a meeting held on June 25, 2015.

RESOLVED THAT MEMBERSHIP POLICY SHALL INCLUDE VOLUNTEER MEMBERSHIPS. VOLUNTEER MEMBERSHIPS (VALID FOR SIX MONTHS) MAY BE EXTENDED TO NON-RESIDENT ADULT LIBRARY VOLUNTEERS AFTER CONTRIBUTING TWENTY-FIVE (25) APPROVED VOLUNTEER SERVICE HOURS WITHIN THE PRECEDING SIX-MONTH PERIOD.

Be it hereby resolved by the Warren County Library Commission that the Membership Policy shall include volunteer memberships as described above.

Closing Public Comment - None.

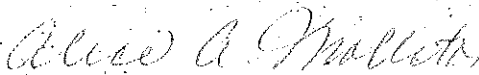
Executive Session - Not required.

Adjournment

There being no further business, on motion of Ms. Rokosz, seconded by Ms. Barone, the meeting adjourned at 6:23 p.m.; motion carried unanimously.

The next regular meeting is scheduled for Thursday, September 24, 2015 at 5:30 p.m.

Attested to:



Alice A. Mollitor, Recording Secretary

AAM/jes



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Director's Report

June 2015

Summer Reading

Summer Reading has started this week and we already have many children signed up. The theme this year is "Every story has a hero." The theme appeals to kids and staff alike, and we have been able to plan some very fun events such as Superhero training camps and Meet your local heroes (community heroes such as police, firemen). We anticipate a fun and busy summer.

Instagram

Our library has an Instagram account. While we already have a Facebook and Pinterest presence, Instagram is heavily used by younger people. Instagram also allows for more engagement with the public who can participate by sending photos and tagging the library. We are currently running a promotion with a draw for a gift card to encourage people to follow us and submit images. We will encourage people to send photos of books with pink cover for OnWednesdaysWeReadPink (based on a quote from the movie *Mean Girls*) and BookFace Fridays. We already have 54 people following our Instagram account.

Sitecues

Sitecues, the new software for enlarging text on our website has been installed on our test server and will be ready to implement on our website next week.

Franklin Branch

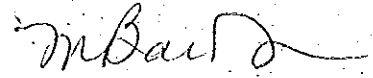
There is a new level of cooperation between the school and the library and we will be able to use parts of the school for larger programs. We anticipate having to pay for maintenance staff for some evening programs since the school does not schedule staff in the evening during the summer. The Franklin Friends of the Library have agreed to pay any of these charges.

The school will be installing the new windows in the library in September. The library will need to remove everything from the walls where the windows are located. The library will need to be closed for a period of time during the installation in order to relocate library furniture and books. We will have more information about the time frame closer to the installation date.

Summer weather

The hot and humid weather earlier this month has caused some issues with the HVAC systems in our facilities. The NE Branch dehumidifier froze up and the meeting room became quite humid. The drain pan on the AC unit at the CDH branch overflowed and caused wet carpeting in the children's

department. Our HQ branch has frequent problems with different AC units shutting down and requiring a service call.



Maureen Baker Wilkinson
Library Director