

# WARREN COUNTY LIBRARY

Warren County Library Commission  
2 Shotwell Drive, Belvidere NJ 07823  
P: 908-475-6320 | www.warrenlib.org

## Regular Session – November 19, 2015

The Warren County Library Commission met in regular session at 5:30 p.m. on November 19, 2015 in the Library Headquarters at 2 Shotwell Drive, Belvidere, New Jersey.

The meeting was called to order by Chairperson Marilyn A. Barone and upon roll call, the following members were present:

Present: Marilyn A. Barone Patricia A. Rokosz  
Alice A. Mollitor Virginia R. Rutledge

Administration: Maureen Baker Wilkinson, Library Director  
Jill Butcher, Assistant Director  
Jaci Stemler, Administrative Secretary

Chairperson Marilyn Barone stated that notice of the meeting had been properly advertised in the *Star-Ledger* and the *Daily Record*, and a notice had been sent to the Warren County Clerk's Office.

### Minutes

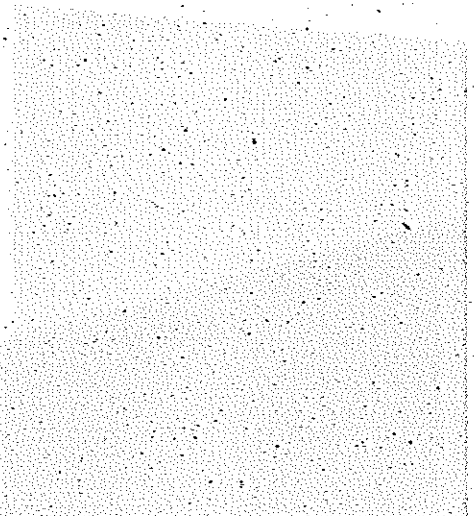
On motion by Ms. Rutledge, seconded by Ms. Mollitor, the Minutes of the October 22, 2015 regular session by unanimous vote were approved.

### Communications

Patron letters of appreciation and thank you notes to knitting group.

Public Comment - None.

### Old Business



Director's Report - Report is attached.

New Business

Reorganization and Regular Meeting

Resolution No. 2015-13

On motion of Ms. Rokosz, seconded by Ms. Rutledge, the following resolution was by unanimous vote adopted by the Warren County Library Commission at a regular meeting held on November 19, 2015.

RESOLUTION TO HOLD THE ANNUAL REORGANIZATION MEETING ON THURSDAY, JANUARY 7, 2016, AT 5:30 P.M. TO BE IMMEDIATELY FOLLOWED BY THE REGULAR MEETING.

Be it hereby resolved by the Warren County Library Commission that the annual reorganization meeting will be held at 5:30 p.m. on Thursday, January 7, 2016, to be immediately followed by the regular meeting.

Closing Public Comment - None.

Executive Session - Not required.

Adjournment

There being no further business, on motion of Ms. Mollitor, seconded by Ms. Rutledge, the meeting adjourned at 6:01 p.m.; motion carried unanimously.

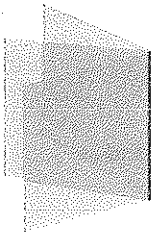
The reorganizational and regular meeting is scheduled for Thursday, January 7, 2016 at 5:30 p.m.

Attested to:



Alicé A. Mollitor, Recording Secretary

AAM/jes



# WARREN COUNTY LIBRARY

## November 2015 Director's Report

Our anniversary celebration was a wonderful success. Each Branch hosted an open house on November 4<sup>th</sup> and featured many of the treats from the time period (Hershey Kisses, Tollhouse cookies, Twinkies and Ritz Crackers were first sold in the 1930s). Branches held Game Days which utilized games from the time, contests that challenged people (which is older...Warren County Library or bandaids?) and film and book related events that showcased the culture of the time. A library history booklet was produced by Tara Schaberg, reference librarian. The celebration gave the public and staff a better understanding of our history and accomplishments and allowed us the chance to reflect on how much has been done in the past 85 years and to imagine what we can accomplish in the future.

On Saturday, November 21, Headquarters Branch will hold a Retro Technology Day. Among the things being featured are old office equipment (typewriters, adding machines) old sewing machines, etc. Northeast and Catherine Dickson Hofman Branches are holding silent auction fundraisers this month.

We have installed new WiFi access points in the Franklin, Catherine Dickson Hofman and Northeast Branches. (HQ has commercial grade access points already.) They are part of a new managed WiFi service offered by the State Library. We have installed high-capacity access points in the meeting rooms to facilitate programming such as our Minecraft Club. In the past we could not run multiple laptops in the meeting rooms over the WiFi network. These access points will also give us WiFi usage statistics, such as when and how many people are logging on to the network. The State Library is hoping to get more of this information and has included an optional question on the annual State Report.

I have signed the contract with Verizon for new internet service at our Franklin and Northeast Branches. The service will be provided under the NJ State Library contract and reduce our cost to service these facilities while improving the available bandwidth. The State Library will provide equipment and manage the service at no cost to our library. The new network will use a VPN system to connect to our servers at Headquarters. Since the County will be installing a new VPN connection between the library network and the County network, we are working with them to ensure that new equipment will be able to handle current and future needs. We have scheduled a meeting with the

County IT department and JerseyConnect staff (State Library) next week to discuss the project and any future network and VPN needs.

A handwritten signature in cursive script, appearing to read 'Maureen Baker Wilkinson', written in black ink.

Maureen Baker Wilkinson  
Library Director