

# WARREN COUNTY LIBRARY

Warren County Library Commission  
2 Shotwell Drive, Belvidere NJ.07823  
P: 908-475-6320 | www.warrenlib.org

## Regular Session – January 7, 2016

The Warren County Library Commission met in regular session at 5:30 p.m. on January 7, 2016 in the Library Headquarters at 2 Shotwell Drive, Belvidere, New Jersey immediately following the reorganization meeting.

The meeting was called to order by Chairperson Patricia Rokosz and upon roll call, the following members were present:

Present: Marilynn A. Barone Patricia A. Rokosz  
Alice A. Mollitor Virginia R. Rutledge

Administration: Maureen Baker Wilkinson, Library Director  
Jill Butcher, Assistant Director  
Jaci Stemler, Administrative Secretary

Chairperson Patricia Rokosz stated that notice of the meeting had been properly advertised in the *Star-Ledger* and the *Daily Record*, and a notice had been sent to the Warren County Clerk's Office.

### Minutes

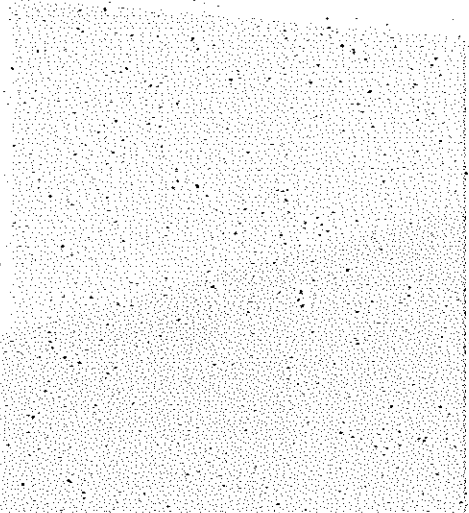
On motion by Ms. Barone, seconded by Ms. Rutledge, the Minutes of the November 19, 2015 regular session by unanimous vote were approved.

### Communications

Patron letters of appreciation and an email regarding closures.

Public Comment - None.

Old Business - None.



Director's Report - Report is attached.

New Business

Resolution No. 2016-5

On motion of Ms. Rutledge, seconded by Ms. Barone, the following resolution was by unanimous vote adopted by the Warren County Library Commission at a meeting held on January 7, 2016.

RESOLUTION TO CLOSE THE LIBRARY ON DESIGNATED SATURDAYS.

May 28, 2016

July 2, 2016

September 3, 2016

November 26, 2016

December 24, 2016

December 31, 2016

Be it hereby resolved by the Warren County Library Commission that the Library shall be closed on the above Saturdays in 2016.

Closing Public Comment - None.

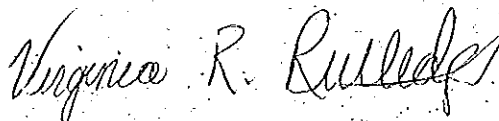
Executive Session - Not required.

Adjournment

There being no further business, on motion of Ms. Rokosz, seconded by Ms. Mollitor, the meeting adjourned at 6:15 p.m.; motion carried unanimously.

The next regular meeting is scheduled for Thursday, February 25, 2016 at 5:30 p.m.

Attested to:



Virginia R. Rutledge, Recording Secretary

VRR/jes



# WARREN COUNTY LIBRARY

## January 2016 Director's Report

December was a relatively quiet month.

The library presented its budget request to the Freeholders on January 6<sup>th</sup>. The budget request included an increase for library materials in order to build the electronic materials collection (eBooks, eAudio). Capital requests included monies for blinds at the CDH branch, a new circulation desk and shelving for Franklin, and \$250,000 to be added to our capital fund for a new facility for the Franklin Branch. We hope to be able to eliminate a part-time driver position (unfilled) and create a new position for a part-time technology trainer. This new position is in anticipation of the development of a makerspace at the library. We anticipate that the Freeholders will settle on final budget numbers sometime in March/ April.

As part of the presentation to the Freeholder Board, I compiled a infographic using library statistics (included in your package). Statistics were gathered through our online circulation system, manually entered statistics (such as number of people attending programs), google analytics for website use and the software with our new managed WiFi system at our CDH, FR and NE branches.

I have been asked by the board of LibraryLinkNJ to serve as one of the LLNJ representatives on the NJ Library Network Review Board. "The purpose of the Network is to promote efficient and effective cooperation among the various types of libraries in New Jersey so that the State's residents will have full and equal access to library materials and programs." The Board meets several times a year in Trenton.

Plans are underway for New Jersey Makers Day which will take place on March 19<sup>th</sup>. Last year's Makers Day was very well attended and we hope that this year will be even better. We hope that our new Glowforge laser cutter will arrive in time for the event so we will be able to demo it as part of the activities that day. We will once again be looking for community partners who are willing to help with library events or demonstrate their maker projects.



Maureen Baker Wilkinson  
Library Director