

WARREN COUNTY LIBRARY

Warren County Library Commission
2 Shotwell Drive, Belvidere NJ 07823
P: 908-475-6320 | www.warrenlib.org

Regular Session – December 15, 2016

The Warren County Library Commission met in regular session at 5:30 p.m. on December 15, 2016 in the Library Headquarters at 2 Shotwell Drive, Belvidere, New Jersey.

The meeting was called to order by Chairperson Patricia Rokosz and upon roll call, the following members were present:

Via Conference Call: Marilynn A. Barone Patricia A. Rokosz
 Alice A. Mollitor Virginia R. Rutledge
 Henry A. Newbold

Administration: Maureen Baker Wilkinson, Library Director
 Jill Butcher, Assistant Director
 Jaci Stemler, Administrative Secretary

Chairperson Patricia Rokosz stated that notice of the meeting had been properly advertised in the *Star-Ledger* and the *Daily Record*, and a notice had been sent to the Warren County Clerk's Office.

New Business

Resolution No. 2016-14

On motion of Henry Newbold, seconded by Patricia Rokosz, the following resolution was by unanimous vote adopted by the Warren County Library Commission at a meeting held on December 15, 2016.

RESOLUTION TO HOLD THE ANNUAL REORGANIZATION MEETING ON THURSDAY, JANUARY 5, 2017, AT 5:30 P.M. TO BE IMMEDIATELY FOLLOWED BY THE REGULAR MEETING.

Be it hereby resolved by the Warren County Library Commission that the annual reorganization meeting will be held at 5:30 p.m. on Thursday, January 5, 2017, to be immediately followed by the regular meeting.

Resolution No. 2016-15

On motion of Virginia Rutledge, seconded by Alice Mollitor, the following resolution was by unanimous vote adopted by the Warren County Library Commission at a meeting held on December 15, 2016.

RESOLVED THAT ALL LIBRARY POLICIES SHALL BE AMENDED TO INCLUDE BELVIDERE AS A SERVICE AREA EFFECTIVE IMMEDIATELY.

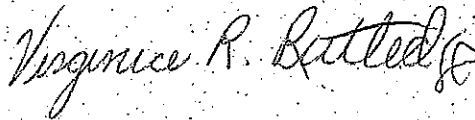
Be it hereby resolved by the Warren County Library Commission that all library policies shall be amended to include Belvidere as a service area effective immediately.

Adjournment

There being no further business, on motion of Mr. Barone, seconded by Ms. Mollitor, the meeting adjourned at 5:35 p.m.; motion carried unanimously.

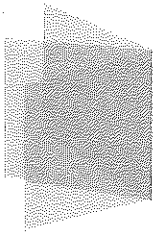
The reorganization and regular meeting is scheduled for Thursday, January 5, 2017 at 5:30 p.m.

Attested to:



Virginia R. Rutledge, Recording Secretary

VRR/jes



WARREN COUNTY LIBRARY

Director's Report November 2016

Warren County Library is growing with the inclusion of residents from Belvidere. The municipality voted 608 to 566 in favor of dissolution of their municipal library in favor of joining our county library system. By law, our Library Commission will be required to meet with the governing body of Belvidere and the Belvidere library trustees (date TBD). I have reached out to the President of the Belvidere Library, John Clemmer, to invite him to our Commission meeting (message left, no response) and I have been contacted by Kevin Benbrook who is counsel for the town of Belvidere. (see enclosed letter) As the county has no interest in the assets of the Belvidere Library, the transition should not be complicated for our library system. Residents of the town have been visiting our library and asking about when they can start using the library. While Belvidere is not officially part of the county library system until January 1, I would like to extend privileges to its residents prior to the January 1 start date and we are in the early stages of planning other ways we might reach out to the community.

Ryan Somelofske, Library Assistant, applied for and received a grant for STEM programming at our library. The grant is from the New Jersey Science Action Club which is a new branch of the Science Action Club based in California (now in 14 states). Ryan applied for the grant on behalf of the library system and our library system will be 4 of the 15 sites in New Jersey offering this program. We will receive kits for each branch, and staff have already participated in the training program offered by the group. The theme for the STEM program is Insects, and we have already been approved for the next STEM module that investigates birds. We believe that we are the only public library in NJ in this program (other sites are schools) and we will have resources for 20 children in each branch (sample activities in Commission package).

Today we held another round of interviews for our Teen Librarian position. We interviewed two strong candidates and will be making an offer to one. Since the candidate will not graduate with their MLS until January, we may need to postpone the start date until mid-January. I wish to thank the wonderful staff at HQ who have stepped in to provide programming, set up displays and work additional evenings and weekend during our time without a Teen Librarian.

Saturday closures for 2017 will be aligned with Thanksgiving, Christmas, Memorial Day, and Labor Day based on majority votes by staff.

We have given approval for a floor plan for the Southwest Branch. We have been working with the architect for many weeks and he produced 7 distinctly different layouts based on our conversations (also several with slight variations). The final plan takes into consideration the possibility of expanding the branch into the future space. We have included a meeting room that is smaller than in other facilities, however we have also included a conference room and creative/maker room.

Maureen Baker Wilkinson
Library Director