



## WARREN COUNTY LIBRARY

Warren County Library Commission  
2 Shotwell Drive, Belvidere NJ 07823  
P: 908-475-6320 | [www.warrenlib.org](http://www.warrenlib.org)

### Regular Session – June 28, 2018

The Warren County Library Commission met in regular session at 5:30 p.m. on June 28, 2018 in the Library Headquarters at 2 Shotwell Drive, Belvidere, New Jersey.

The meeting was called to order by Chairperson Alice A. Mollitor and upon roll call, the following members were present:

Present:                      Alice A. Mollitor              Patricia A. Rokosz  
   Virginia R. Rutledge        Marilynn A. Barone  
   Henry A. Newbold

Absent:

Administration:            Maureen B. Wilkinson  
   Jill Butcher

Chairperson Alice A. Mollitor stated that notice of the meeting had been properly advertised in the *Star-Ledger* and the *Daily Record*, and a notice had been sent to the Warren County Clerk's Office.

### Minutes

On motion by Ms. Rutledge, seconded by Ms. Barone, the Minutes of the May 24, 2018 regular session vote were approved with unanimous agreement.

Correspondence – None.

Public Comment – None.

Old Business – Updates regarding the new branch are in the Director's Report.

Director's Report - Report is attached.

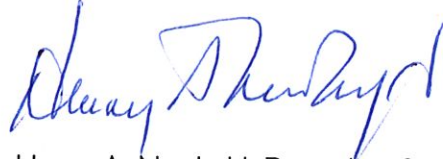
New Business – None.

### Adjournment

There being no further business, on motion of Ms. Mollitor, seconded by Ms. Rokosz, the meeting adjourned at 6:00 p.m.; motion carried unanimously.

The next regular meeting is scheduled for Thursday, September 27, 2018 at 5:30 p.m.

Attested to:



Henry A. Newbold, Recording Secretary

HAN/mbm



# WARREN COUNTY LIBRARY

## June 2018 Director's Report

We have installed a librarian, Adam Petroski, into a vacant position at the Northeast Branch. This change is part of our reorganization of the reference department and commitment to place a librarian in each branch. He is currently weeding the collection to make room in the library for new materials and will be responsible for collection development, programming, physical plant, and personnel at the branch. Suzanne Walzer, our other new librarian, will begin working at the new Southwest Branch when it is open.

The Freeholders have announced the soft opening of the Southwest Branch. We will be opening on August 1, 1-8 pm, and will begin regular library hours after that date. The Grand Opening of the branch will take place in September (date TBD). We are planning some activities for the soft opening and will be pulling some additional staff from other branches to help with the anticipated crowd. The timing of the opening will be tough since it falls in the same week as we send staff to the Farmers Fair.

Progress on the exterior of the building is progressing. The landscaping has started. We received delivery of trees today, and the landscapers have sprayed grass seed on areas destined to become lawns. Delivery of some furniture is delayed until just before our opening. Our circulation desk will be one of the last pieces that will be delivered, which is adding to the stress of completing the necessary work to open as scheduled.

Maureen Baker Wilkinson

Library Director