

WARREN COUNTY LIBRARY

Warren County Library Commission
2 Shotwell Drive, Belvidere NJ 07823
P: 908-475-6320 | www.warrenlib.org

Regular Session – January 3, 2019

The Warren County Library Commission met in regular session at 5:35 p.m. on January 3, 2019 in the Library Southwest Branch at 404 County Route 519, Phillipsburg, New Jersey. immediately following the reorganization meeting.

The meeting was called to order by Chairperson Alice A. Mollitor and upon roll call, the following members were present:

Present: Alice A. Mollitor Patricia A. Rokosz
 Virginia R. Rutledge Marilyn A. Barone

Administration: Maureen Baker Wilkinson, Library Director
 Jill Butcher, Assistant Director
 Meryl Barny-McGinley, Administrative Secretary

Chairperson Alice A. Mollitor stated that notice of the meeting had been properly advertised in the *Star-Ledger* and the *Daily Record*, and a notice had been sent to the Warren County Clerk's Office.

Minutes

On motion by Ms. Rokosz, seconded by Ms. Barone, the Minutes of the November 15, 2018 regular session, by unanimous vote were approved, motion carried unanimously.

Communications – Maureen brought attention to a Thank You card sent from CASA SHaW (Court Appointed Special Advocates of Somerset Hunterdon & Warren) for our support and assistance with a their Fall 2018 Volunteer Training, and a letter from the NJ State Library thanking all members of the Library Network Review Board and their Commissions for allowing participation of our Library.

Public Comment - None.

Old Business - None.

Director's Report – Maureen gave an oral report as follows:

- . Next week (1/11/19) is an in-service for all Library staff. Sessions planned include: Active Shooter training, dealing with patrons in a mental health crisis, instruction on use Cloud Library and databases, discussion on developing and evaluating library programs, and basic IT troubleshooting. This training is a first step to establish more consistent training across the library system and staff core competencies.
- . Maureen met with an architect regarding the development of plans for the CDH Branch.
- . Maureen will be meeting with the Freeholders on January 16 to review the library budget proposal.
- . The last federation payment has been sent to the Phillipsburg Library.

New Business - None.

Closing Public Comment - None.

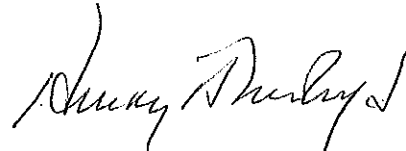
Executive Session - Not required.

Adjournment

There being no further business, on motion of Ms. Mollitor, seconded by Ms. Barone, the meeting adjourned at 6:00 p.m.; motion carried unanimously.

The next regular meeting is scheduled for Thursday, February 28, 2019 at 5:30 p.m.

Attested to:



Henry A. Newbold , Recording Secretary

HAN/mbm