



# WARREN COUNTY LIBRARY

Warren County Library Commission  
2 Shotwell Drive, Belvidere NJ 07823  
P: 908-475-6320 | www.warrenlib.org

## Regular Session – March 28, 2019

The Warren County Library Commission met in regular session at 5:30 p.m. on March 28, 2019 in the Library Headquarters Branch at 2 Shotwell Drive, Belvidere, New Jersey.

The meeting was called to order by Chairperson Alice Mollitor and upon roll call, the following members were present:

Present:            Alice Mollitor,            Virginia Rutledge  
                         Marilynn Barone,        Henry Newbold  
                         Patricia Rokosz

Administration:            Maureen Baker Wilkinson, Library Director  
   Jill Butcher, Assistant Director  
   Meryl Barny-McGinley, Administrative Secretary

Guest/Public:            Michele St Andre, North Warren Garden Club

Chairperson Alice Mollitor stated that notice of the meeting had been properly advertised in the *Star-Ledger* and the *Daily Record*, and a notice had been sent to the Warren County Clerk's Office.

### Minutes

On motion by Mr. Newbold, seconded by Ms. Barone, the Minutes of the February 28, 2019 regular session, were approved, motion carried unanimously.

**Communications** – Letter from the Warren County Board of Elections stating their appreciation of the efforts of Sheri Monaco and the Southwest Branch staff in assisting them with setting up for a training session with only 2-days' notice.

**Public Comment** – Michele St Andre with the North Warren Garden Club came to the meeting to discuss the policy of meeting room usage by community groups. The commission acknowledged Ms. St Andre's concern and advised the policy would be reviewed.

**Old Business** - None.

Director's Report –

Director Maureen Baker Wilkinson stated that she had attended two meetings back to back in Trenton, one of which discussed the Construction Grant that would be used for renovations at the CDH Branch. It seems as though the Grant is going to be delayed longer than anticipated and this could cause problems because the CDH branch is in desperate need of roof repairs.

Ms. Wilkinson advised that the Freeholders approved the Library's 2019 Budget. She also stated that the "people counters" at the branches are not working correctly. The stats are inaccurate, so new "counters" are being looked into. Ms. Wilkinson also advised that the stairs in the HQ branch were repaired. They had started to sag on one side, believed to be caused by some settling of the foundation. There are also cracks in flooring in other areas of the 2<sup>nd</sup> floor and near door frames which would indicate settling as well.

New Business - None.

Closing Public Comment - None.

Executive Session - Not required.

Adjournment

There being no further business, on motion of Ms. Mollitor, seconded by Ms. Rutledge, the meeting adjourned at 6:50 p.m.; motion carried unanimously.

The next regular meeting is scheduled for Thursday, April 25, 2019 at 5:30 p.m. at the Headquarters Branch.

Attested to:



Henry A. Newbold, Recording Secretary

HAN/mbm