



WARREN COUNTY LIBRARY

Warren County Library Commission
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VIRTUAL Session – MAY 28, 2020

The Warren County Library Commission met in virtual session at 5:40 p.m. on May 28, 2020 via Zoom due to the COVID-19 distancing requirements.

The meeting was called to order by Chairperson, Alice A. Mollitor and upon roll call, the following members were present:

Present: Alice Mollitor
Henry A. Newbold
Marilynn A. Barone
Virginia R. Rutledge
Patricia A. Rokosz

Administration: Maureen Baker Wilkinson, Library Director
Jill Butcher, Assistant Director

Chairperson, Alice A. Mollitor opened with the Notice of the Open Public Meetings Act for a virtual meeting at 5:40.

Director's Report – The director gave the Commission a status report. Please see Director's Report attached.

Public Comment - None.

Executive Session - Not required.

Adjournment

There being no further business, on motion of Alice Mollitor, seconded by Henry Newbold, the meeting adjourned at 6:15 p.m.; motion carried unanimously.

The next meeting is scheduled via Zoom for Thursday, June 25, 2020 at 5:30 p.m.

Attested to:

Henry A. Newbold, Recording Secretary



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Directors Reports – May 2020

We are finalizing the Construction Grant application and will be submitting the document next week. The architect initially assigned to our project has left the company, and we are now working with other architects at the firm. The new team is competent, and I am confident the final product will score high against the evaluation and selection criteria for the grant.

Libraries are still operating under executive order to remain closed. They are, however, part of Phase 2 for the opening of services. Libraries across the State are creating phased reopening plans to reopen. These plans recommend that libraries restart services by offering curbside service of library materials. I have started a draft plan for submission to the County. The County Administration is also surveying all departments regarding services that can/can't be done from home, the resources we need, etc. We are currently looking at software for managing curbside service. Among staff, there is a discussion on whether we should use an option that allows for scheduling appointments for pickup or not. Each branch currently has a lot of material waiting for pickup. When we begin to accept the return of library materials, and when people realize we are providing access to our physical collection, we will have a substantial increase in use for curbside pickup of library materials. Staff and public safety are of utmost concern as we transition to a new service model.

I have just learned that the governor's office approved Atlantic County's plan for curbside service; however, this approval is now on hold "until there is a uniformed method" of library delivery. Libraries are to remain closed under the Executive Order.

Summer reading will start on June 15th. This year we will offer summer reading using software called BeanStack. Participants will log their reading online, and instead of Chackies, we will have drawings for gift cards.

Submitted by
Maureen Baker Wilkinson
Library Director