



WARREN COUNTY LIBRARY

Warren County Library Commission
2 Shotwell Drive, Belvidere NJ 07823
P: 908-475-6320 | www.warrenlib.org

VIRTUAL Session – NOVEMBER 19, 2020

The Warren County Library Commission met in virtual session at 5:30 p.m. on November 19, 2020 via Zoom due to the COVID-19 distancing requirements.

The meeting was called to order by Chairperson, Alice A. Mollitor and upon roll call, the following members were present:

Present: Alice Mollitor
Virginia R. Rutledge
Henry A. Newbold
Marilynn A. Barone
Patricia A. Rokosz

Administration: Maureen Baker Wilkinson, Library Director
Jill Butcher, Assistant Director
Rick Gardner, Freeholder Liaison

Chairperson, Alice A. Mollitor opened with the Notice of the Open Public Meetings Act for a virtual meeting at 5:35. ADEQUATE NOTICE OF THIS MEETING *OF November 19, 2020* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT. THIS MEETING IS IN CONFORMANCE WITH N.J.S.A. 10:4-6 ET SEQ (THE OPEN PUBLIC MEETINGS ACT) BUT DUE TO THE POTENTIAL IMPACTS OF THE COVID-19 CORONAVIRUS AND OUT OF CONCERN FOR THE SAFETY OF THE PUBLIC, WILL BE CONDUCTED THROUGH ELECTRONIC COMMUNICATIONS EQUIPMENT TO FACILITATE PUBLIC COMMENT. PUBLIC ACCESS IS PROVIDED THROUGH A CONFERENCE CALL USING ZOOM TO PRESERVE THE HEALTH, SAFETY AND WELFARE OF THE PUBLIC IN CONFORMANCE WITH N.J.S.A. 10:4-12. THE PUBLIC IS INVITED TO ATTEND THIS MEETING BY REGISTERING THROUGH THE LINK IN THE LIBRARY ONLINE CALENDAR: or by calling 1-646-558-8656 at prompt, entering 92723991718, using the password of 12321.

WE WILL MAKE EVERY ATTEMPT TO BE CONSISTENT WITH SPIRIT AND THE INTENT OF THE ACT.

Minutes

On motion by Patricia Rokosz, seconded by Henry Newbold, the Virtual Meeting Minutes of the October 22, 2020 Virtual session, were approved, motion carried unanimously.

Communications:

- Another Thank You Note to staff.

Public Comment:

None.

Director's Report – The director gave the Commission a status report. Please see Director's Report attached.

New Business

- On a Motion made by Henry Newbold, for a limited, but unspecified extension (subject to be revisited again approximately June 2021), be given to the Library Director to alter Library Hours as needed due to the Corona Virus, seconded by Marilyn Barone, the motion was carried unanimously.
- On a Motion made by Virginia Rutledge, the date of Thursday, January 7th 2021 at 5:30 pm via virtual meeting, seconded by Patricia Rokosz, was set for the Warren County Library Commission Reorganization and Regular meeting. The motion was carried unanimously.
- ON MOTION of Patricia Rokosz, seconded by Henry Newbold, the following resolution RESOLUTION TO ADOPT REVISION TO LIBRARY Security Camera Policy was by unanimous vote adopted by the Warren County Library Commission at a meeting held on November 19, 2020, motion carried unanimously.
- ON MOTION of Alice Mollitor, seconded by Marilyn Barone, the following resolution RESOLUTION TO ADOPT REVISION TO LIBRARY Privacy Policy was approved and adopted by a Three to Two vote of the Warren County Library Commission at a meeting held on November 19, 2020.
- ON MOTION of Patricia Rokosz, seconded by Henry Newbold, the RESOLUTION TO ADOPT REVISION TO LIBRARY Reference Policy was by unanimous vote adopted by the Warren County Library Commission at a meeting held on November 19, 2020, motion carried unanimously.
- ON MOTION of Henry Newbold, seconded by Marilyn Barone, the RESOLUTION TO ADOPT REVISION TO LIBRARY Small Study Room Policy was by unanimous vote adopted by the Warren County Library Commission at a meeting held on November 19, 2020, motion carried unanimously.

Executive Session - Not required.

Adjournment

There being no further business, on motion of Alice Mollitor, seconded by Marilyn Barone, the meeting adjourned at 6:45 p.m.; motion carried unanimously.

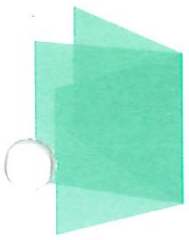
The next virtual Reorganization and Regular meeting immediately following is scheduled for Thursday, January 7, 2021 at 5:30 p.m.

Attested to:



Henry A. Newbold, Recording Secretary

HAN/mbm



WARREN COUNTY LIBRARY

Directors report November 2020

As Covid-19 cases increase, the County is once again looking at how we will operate our departments. Staff safety is the primary concern, and we anticipate that in-person visits to the library will be the first rollback of service. At this time (Monday, Nov. 16), the Governor has not indicated any changes to how libraries will operate. I am surveying staff to determine what technology resources they have at home, and which tasks and special projects we can assign to staff (at home and in the library). The County has asked us to create two staff teams in each location to ensure we can continue to operate should we need to quarantine staff.

Warren County did not receive the Library Construction Grant for the renovation of the Catherine Dickson Hofman Branch. There is a second round of grants early 2021. I have asked the State Librarian if we can withdraw the original application, and submit a new application. I will be asking Sussex and Hunterdon County Libraries for their successful applications so we can get ideas for improvement. We will also be discussing the needs of the branch with the Freeholders at this year's budget hearing how we can budget for the repairs and improvements we need.

Submitted by:

Maureen Baker Wilkinson
Library Director