



WARREN COUNTY LIBRARY

Warren County Library Commission
2 Shotwell Drive, Belvidere NJ 07823
P: 908-475-6320 | www.warrenlib.org

Regular Session – June 22, 2023

The Warren County Library Commission met in regular session at 5:30 p.m. on June 22, 2023.

The meeting was called to order by Chairperson Henry Newbold, and upon roll call, the following members were present:

Present: Henry A. Newbold
Patricia A. Rokosz
Marilynn A. Barone
John C. General
Alice Mollitor

Administration: Maureen Baker Wilkinson, Library Director
Jill Butcher, Assistant Director
Virtually: Lori Ciesla, County Commissioner, Library Liaison

Chairperson, Henry A. Newbold stated that notice of the meeting had been properly advertised in the Star-Ledger and the Daily Record, and a notice had been sent to the Warren County Clerk’s Office.

Minutes

On motion by Ms. Rokosz, seconded by Ms. Barone, the Minutes of the May 25, 2023 regular session, were approved.

Voting Member	Aye	Nay	Abstain
Mr. Newbold	X		
Ms. Barone	X		
Ms. Rokosz	X		
Mr. General	X		
Ms. Mollitor			X

Chairperson
Recording Secretary

Budget & Program Reports

Ms. Rokosz had one question related to a May expense, and one question regarding an upcoming program in June. Both questions were answered. No further follow up needed.

Communications – None

Public Comment – Agenda Items Only - None.

Old Business - None.

New Business - None

Director's Report – June 2023

We now have two vacant positions, a Branch Manager and Library Associate for Marketing. Summer reading is off to an awesome start.

Our new Library calendar is set to launch on July 1st. Because of this, the current calendar will be closed from June 29th for the transfer. Email notifications will be sent out to alert Patrons and to let them know that registrations will not be available until the new calendar is initiated.

CDH construction bids have been received by the County purchasing department. The County Commission will be reviewing at their June 28th meeting. Once a bid is accepted, the Contractor will proceed with permits and such. We are looking to a mid- to late-July move.

Closing Public Comment -

Liza Thomas, following up on the matter of her Resource Concern Form needing legal review, she asked what the timeline was on the Library hiring an Attorney. Director Wilkinson stated that she had been told that an RFP (Request for Proposal) would need to be initiated by the County Purchasing Department. Any bids that came in would then be brought to the Library Commission for their review.

Judy McDonnell stated that she is in the process of completing the appeal forms.

There were two additional unnamed members of the public in attendance as well.

Executive Session –Director Wilkinson requested an Executive Session to further discuss the Confidential Legal Matter discussed the previous month.

Adjournment

There being no further business for the regular session, on motion of Ms. Mollitor, seconded by Mr. General, the Regular meeting adjourned at 6:00 p.m.; the Executive Session began immediately following motion carried unanimously.

Executive Session:

Resolution No. 2023-7

On motion of Mr. General, seconded by Mr. Newbold, at 6:00 pm, the following resolution was by unanimous vote adopted by the Warren County Library Commission at a meeting held on June 22, 2023.

RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY LIBRARY COMMISSION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

BE IT HEREBY RESOLVED that this Commission hereby excludes the public in order to discuss such matters. The general nature of the subject to be discussed is as follows:

Matter relating to: a continued discussion on the confidential legal matter

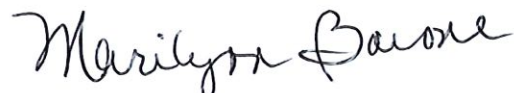
BE IT FURTHER RESOLVED, that the Library Commission shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matter discussed.

Adjournment

There being no further business, on motion of Ms. Mollitor, seconded by Mr General, The Executive Session of the Warren County Library Commission adjourned at 6:45 pm; motion carried unanimously.

The next regular meeting is scheduled for Thursday, September 28, 2023, at 5:30 p.m. to be held at the Richard D Gardner Branch of the Warren County Library with a virtual link also available on the Library website calendar.

Attested to:



Marilynn A. Barone , Recording Secretary