



# WARREN COUNTY LIBRARY

Warren County Library Commission  
2 Shotwell Drive, Belvidere NJ 07823  
P: 908-475-6320 | www.warrenlib.org

## **SPECIAL SESSION – August 17, 2023**

*The Warren County Library Commission met in special session at 5:30 p.m. on August 17, 2023.*

*The meeting was called to order by Chairperson Henry Newbold, and upon roll call, the following members were present:*

*Present: Henry A. Newbold Marilynn A. Barone  
Alice Mollitor John C. General*

*Administration: Maureen Baker Wilkinson, Library Director  
Jill Butcher, Assistant Director*

*Chairperson, Henry A. Newbold stated that notice of the meeting had been properly advertised in the Star-Ledger and the Daily Record, and a notice had been sent to the Warren County Clerk's Office.*

**Public Comment – Agenda Items Only - None.**

*Communications – One item was read aloud by Commission Chairperson Henry Newbold. An email had been received dated Tuesday August 15, 2023 3:28 PM from Elizabeth (Liza) Thomas. Ms. Thomas formally withdrew her request for "Reconsideration of Library Resources" she submitted on March 23, 2023.*

*The purpose of this special meeting was to discuss the proposals received for Professional Legal Services and vote on awarding contract WC2364FO. Two proposals were received in response to the RFP, and after discussion about both, a vote was taken resulting in the following resolution.*

### **Resolution No. 2023-8**

*On motion of Mr. General, seconded by Mr. Newbold, the following resolution was adopted by the Warren County Library Commission at the special meeting held on August 17, 2023.*

**RESOLUTION RE:** *Awarding of contract WC2364FO for Professional Legal Service for the Warren County Library Commission for the remainder of the 2023 calendar year.*

**BE IT RESOLVED,** *that contract WC2364FO for Professional Legal Service for the Warren County Library Commission for the remainder of the 2023 calendar year is hereby awarded to:*

Douglas S. Zucker, Weiner Law Group LLP,  
Parsippany, NJ 07054,  
as per their proposal submitted August 7, 2023

and reviewed by the Director of Purchasing as a responsible and responsive proposal and solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.1, et seq.

BE IT FURTHER RESOLVED, that the Chairperson of the Warren County Library Commission be authorized and directed to execute the necessary contract and authorize the Library Director to initiate communications with the attorney regarding policies and legal matters.

RECORDED VOTE:

Voting Member	Aye	Nay	Abstain	
Mr. Newbold	X			Chairperson
Ms. Barone	X			Recording Secretary
Ms. Rokosz			absent	
Mr. General	X			
Ms. Mollitor	X			

Closing Public Comment – Agenda Items Only - None

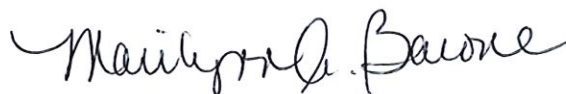
Executive Session: None

Adjournment

There being no further business for the Special session, on motion of Ms. Mollitor, seconded by Mr. Newbold the Special meeting adjourned at 6:00 p.m.;

The next regular meeting is scheduled for Thursday, September 28, 2023, at 5:30 p.m. to be held at the Richard D Gardner Branch of the Warren County Library with a virtual link also available on the Library website calendar.

Attested to:



Marilynn A. Barone, Recording Secretary