

**WARREN COUNTY LIBRARY COMMISSION  
REGULAR MEETING AGENDA  
Thursday, November 21, 2024 – 5:30 p.m.  
Richard D. Gardner Branch**

1. Call to Order by Chairperson
2. Roll Call
3. Pledge of Allegiance
4. Open Public Meetings Act (Open Public Meetings Act, Chapter 231, P.L. 1975)
  - a. Adequate notice of this meeting of November 21, 2024 was given in accordance with the open public meetings act by forwarding a schedule of regular meetings of the Warren County Library Commission to the Warren County Clerk, the Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the office of the Board of County Commissioners, and the office of the Warren County Clerk. Formal action may be taken by the Warren County Library Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.
5. Approval of Minutes
  - a. October 24, 2024 Regular Meeting Minutes
6. Financial Resolutions
  - a. Resolution to pay bills
7. Communications [4]
8. Public Comments – Agenda Items Only
9. Old Business
  - a. Library Commission By-Laws – Status
  - b. Book Review Resources

10. Resolutions

- a. Resolution to set date for Reorganization followed by the Regular meeting on January \_\_\_\_\_, 2025.
- b. Resolution to close the library for staff training on the new ILS on February 26, 2025 (or date selected by the trainers).
- c. Resolution to approve posting book review resources.

11. Reports and Comments

- a. Library Assistant Director

12. Commissioner Comments

- a. Chairperson Henry A. Newbold:
- b. Vice Chairperson Patricia A. Rokosz:
- c. Recording Secretary Alice A. Mollitor:

13. Closing Public Comments

14. Executive Session

A resolution authorizing Executive Session of the Warren County Library Commission providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

15. Adjournment

NOTICE: This Agenda is subject to change by order of the Warren County Library Commission before, and/or during the scheduled meeting.

The next regular meeting is scheduled  
for January \_\_\_\_, 2025 at 5:30 p.m.  
at the Richard D. Gardner Branch.

Virtual links to all meetings are posted on the Library Calendar.

**THE WARREN COUNTY LIBRARY COMMISSION**

Warren County Library  
2 Shotwell Drive  
Belvidere, NJ 07823



**RESOLUTION**

**2024-19**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Warren County Library Commission at a meeting held November 21, 2024.

**RESOLUTION ESTABLISHING THE ANNUAL REORGANIZATION MEETING**

**WHEREAS**, the Warren County Library Commission wishes to establish the time, date and place for its Reorganization Meeting.

**WHEREAS**, historically, the first Thursday of January has been opted for the Reorganization Meeting.

**WHEREAS**, the first Regular Meeting of the Warren County Library Commission immediately follows the Reorganization Meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Library Commission, the date: \_\_\_\_\_, time: \_\_\_\_\_, place: \_\_\_\_\_ is set for the Warren County Library Reorganization Meeting, which will be followed immediately by the first Regular Meeting of 2025.

**POLL:** Mr. Newbold, \_\_\_\_\_; Ms. Rokosz, \_\_\_\_\_; Ms. Mollitor, \_\_\_\_\_; Ms. Gerhardt, \_\_\_\_\_; Ms. Thomas, \_\_\_\_\_

I hereby certify the above to be a true copy of a resolution adopted by the Warren County Library Commission on the date above mentioned.

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Alice A. Mollitor, Recording Secretary

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**THE WARREN COUNTY LIBRARY COMMISSION**

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2 Shotwell Drive  
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**RESOLUTION**

**2024-20**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Warren County Library Commission at a meeting held November 21, 2024.

**RESOLUTION TO CLOSE THE LIBRARY FOR STAFF TRAINING ON THE NEW ILS**

**WHEREAS**, the Library is migrating to a new ILS (integrated library system) in the Spring of 2025; and

**WHEREAS**, the Library staff needs to learn how to use the new ILS;

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Library Commission, that the Library be closed to the public on February 26, 2025, (or the date selected by the ByWater ILS trainers) in order to hold a staff training day..

**POLL:** Mr. Newbold, \_\_\_\_\_; Ms. Rokosz, \_\_\_\_\_; Ms. Mollitor, \_\_\_\_\_; Ms. Gerhardt, \_\_\_\_\_; Ms. Thomas, \_\_\_\_\_

I hereby certify the above to be a true copy of a resolution adopted by the Warren County Library Commission on the date above mentioned.

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Alice A. Mollitor, Recording Secretary

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**RESOLUTION**

**2024-21**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Warren County Library Commission at a meeting held November 21, 2024.

**RESOLUTION TO POST BOOK REVIEW RESOURCES**

**WHEREAS**, a request was made to post a book review resource for patrons; and

**WHEREAS**, the following list of resources has been agreed to by the commission to post in various areas of the Library;

- Booklistonline.com
- Booklooks.org
- Commonsensemedia.org
- Goodreads.com
- Kirkusreviews.com

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Library Commission, that the Library will post in all branches, a list of book review resources.

**POLL:** Mr. Newbold, \_\_\_\_\_; Ms. Rokosz, \_\_\_\_\_; Ms. Mollitor, \_\_\_\_\_; Ms. Gerhardt, \_\_\_\_\_; Ms. Thomas, \_\_\_\_\_

I hereby certify the above to be a true copy of a resolution adopted by the Warren County Library Commission on the date above mentioned.

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Alice A. Mollitor, Recording Secretary

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