

**WARREN COUNTY LIBRARY COMMISSION
REORGANIZATION MEETING AGENDA
Thursday, January 02, 2025 – 5:30 p.m.
Richard D. Gardner Branch**

1. Call to Order- Assistant Library Director
2. Pledge of Allegiance
3. Open Public Meetings Act (Open Public Meetings Act, Chapter 231, P.L. 1975)
 - a. Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Warren County Library Commission to the Warren County Clerk, the Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the office of the Board of County Commissioners, and the office of the Warren County Clerk. Formal action may be taken by the Warren County Library Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.
4. Oath of Office - New Members
5. Roll Call **Ms. Gerhardt, _____; Ms. Kanyuck, _____;**
Ms. Pasquarelli, _____; Ms. Thomas, _____
6. Election of Officers
 - a. Entertain a motion for the appointment of Chairperson for 2025
 - i. Resolution to appoint Chairperson
Poll: Ms. Gerhardt, _____; Ms. Kanyuck, _____;
Ms. Pasquarelli, _____; Ms. Thomas, _____
 - ii. Oath of office for Chairperson

b. Entertain a motion for the appointment of Vice Chairperson for 2025

Poll: **Ms. Gerhardt, _____; Ms. Kanyuck, _____;**
Ms. Pasquarelli, _____; Ms. Thomas, _____

c. Entertain a motion for the appointment of Recording Secretary for 2025

Poll: **Ms. Gerhardt, _____; Ms. Kanyuck, _____;**
Ms. Pasquarelli, _____; Ms. Thomas, _____

(Newly Elected Commission Chairperson takes over meeting at this point.)

7. Financial Resolutions

a. Resolution to pay bills

Poll: **Ms. Gerhardt, _____; Ms. Kanyuck, _____;**
Ms. Pasquarelli, _____; Ms. Thomas, _____

8. Resolutions

a. Resolution to schedule Regular meetings of The Warren County Library Commission for 2025

Poll: **Ms. Gerhardt, _____; Ms. Kanyuck, _____;**
Ms. Pasquarelli, _____; Ms. Thomas, _____

b. Resolution to appoint Legal Counsel for 2025

Poll: **Ms. Gerhardt, _____; Ms. Kanyuck, _____;**
Ms. Pasquarelli, _____; Ms. Thomas, _____

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9. Public Comments

10. Adjournment

NOTICE: This Agenda is subject to change by order of the Warren County Library Commission before, and/or during the scheduled meeting.

The next regular meeting is scheduled for January ____, 2025 at 5:30 p.m.
at the Richard D. Gardner Branch.

Virtual links to all meetings are posted on the Library Calendar.

THE WARREN COUNTY LIBRARY COMMISSION

Warren County Library
2 Shotwell Drive
Belvidere, NJ 07823



RESOLUTION

2025-01

On a motion by _____, seconded by _____, the following resolution was adopted by the Warren County Library Commission at the Reorganization Meeting held January 2, 2025.

RESOLUTION TO APPOINT THE CHAIRPERSON FOR THE YEAR 2025

WHEREAS, the Warren County Library Commission appoints a Chairperson each year at the Reorganization Meeting.

WHEREAS, this appointee will hold the position for the year 2025.

NOW, THEREFORE, BE IT RESOLVED by the Warren County Library Commission, that _____ is appointed Chairperson of the Warren County Library Commission, for the year of 2025.

Poll: **Ms. Gerhardt, _____; Ms. Kanyuck, _____;**
 Ms. Pasquarelli, _____; Ms. Thomas, _____

I hereby certify the above to be a true copy of a resolution adopted by the Warren County Library Commission on the date above mentioned.

_____, Recording Secretary

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THE WARREN COUNTY LIBRARY COMMISSION

Warren County Library
2 Shotwell Drive
Belvidere, NJ 07823



RESOLUTION

2025-02

On a motion by _____, seconded by _____, the following resolution was adopted by the Warren County Library Commission at the Reorganization Meeting held January 2, 2025.

**RESOLUTION TO SCHEDULE OF REGULAR MEETINGS OF
THE WARREN COUNTY LIBRARY COMMISSION FOR THE YEAR 2025**

WHEREAS, the Warren County Library Commission meets for their regular meetings on the fourth **Thursday** of each month January through October, with the exception of July, August and December when no meetings are held; and November which is held the third Thursday.

Pursuant to the provisions of N.J.S.A. 10:4-18, the Open Public Meetings Act, the following is a Schedule of Regular Meetings of the Warren County Library Commissioners for the year 2025. All regular meetings shall be held at 5:30 pm in the Richard D Gardner Branch Meeting Room on the 2nd floor, 2 Shotwell Drive, Belvidere, New Jersey on:

January	23 rd	June	26 th
February	27 th	September	25 th
March	27 th	October	23 rd
April	24 th	November	20 th
May	22 nd		

NOW, THEREFORE, BE IT RESOLVED by the Warren County Library Commission, that the above dates are set for the Regular Meeting schedule of the Warren County Library Commission, for the year of 2025.

Poll: **Ms. Gerhardt, _____; Ms. Kanyuck, _____;**
 Ms. Pasquarelli, _____; Ms. Thomas, _____

I hereby certify the above to be a true copy of a resolution adopted by the Warren County Library Commission on the date above mentioned.

_____, Recording Secretary

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THE WARREN COUNTY LIBRARY COMMISSION

Warren County Library
2 Shotwell Drive
Belvidere, NJ 07823

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RESOLUTION

2025-03

On a motion by _____, seconded by _____, the following resolution was adopted by the Warren County Library Commission at the Reorganization Meeting held January 2, 2025.

RESOLUTION TO APPOINT LEGAL COUNSEL FOR THE YEAR 2025

WHEREAS, the Warren County Library Commission has determined it is in the best interest of the Library and Commission, and necessary to the efficient operation of said Library and Commission to appoint a qualified attorney to provide legal services;

NOW, THEREFORE, BE IT RESOLVED by the Warren County Library Commission, that _____ is appointed Legal Counsel of the Warren County Library Commission.

BE IT FURTHER RESOLVED that the term for said appointment shall run from January 1, 2025, through December 31, 2025, at the rate of \$_____ per hour for attorneys and \$_____ per hour for paralegals.

Poll: **Ms. Gerhardt, _____; Ms. Kanyuck, _____;**
Ms. Pasquarelli, _____; Ms. Thomas, _____

I hereby certify the above to be a true copy of a resolution adopted by the Warren County Library Commission on the date above mentioned.

_____, Recording Secretary
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