

**WARREN COUNTY LIBRARY COMMISSION
REGULAR MEETING AGENDA
Tuesday, May 26, 2026 – 5:30 p.m.
Richard D. Gardner Branch**

1. Call to Order

2. Open Public Meetings Act Statement

(Open Public Meetings Act, Chapter 231, P.L. 1975)

- a. Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Warren County Library Commission to the Warren County Clerk, the Star-Ledger and Daily Record, publication on the official Warren County website at <https://www.warrencountynj.gov/government/legal-notices> and by posting a copy thereof on the bulletin board in the office of the Board of County Commissioners and the office of the Warren County Clerk. Formal action may be taken by the Warren County Library Commission at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

3. Pledge of Allegiance

4. Oath of Allegiance and Office

5. Roll Call

Ms. Gerhardt, ___; Ms. Koop, _____; Ms. McColl, _____;

Ms. Pasquarelli, ___; Ms. Thomas, _____

6. Approval of Minutes of Prior Meetings

- a. April 28, 2026 Regular Meeting Minutes

Recorded Vote: Ms. Gerhardt, ___; Ms. Koop, _____;

Ms. McColl, _____; Ms. Pasquarelli, ___; Ms. Thomas, _____

7. Public Comments on Agenda Items Only

The meeting is opened to the public for comments to be offered to share thoughts with the Library Commission. Each speaker will have up to four (4) minutes to comment. The Commission may or may not respond to the public comments at the time given. The Commission may address comments later in the meeting or at a subsequent meeting under “Old Business”.

On motion by _____, seconded by _____, the opening of Public Comments on Agenda Items Only, was approved.

Recorded Vote: Ms. Gerhardt, ___; Ms. Koop, _____;
Ms. McColl, _____; Ms. Pasquarelli, ___; Ms. Thomas, ___

On motion by _____, seconded by _____, the closing of Public Comments on Agenda Items Only, was approved.

Recorded Vote: Ms. Gerhardt, ___; Ms. Koop, _____;
Ms. McColl, _____; Ms. Pasquarelli, ___; Ms. Thomas, ___

8. Resolutions - Financial

a. Resolution to pay bills (2026-F-06)

Recorded Vote: Ms. Gerhardt, ___; Ms. Koop, _____;
Ms. McColl, _____; Ms. Pasquarelli, ___; Ms. Thomas, ___

9. Communications to the Commissioners

10. Old Business

a. Changes to Circulation Policy

b. Acknowledgement procedure for receiving e-mails to the Library Commission

11. New Business

a. Working on new policies- Digital Lab and MakerSpace

12. Resolutions - Other

13. Reports

a. Library Director

14. Public Comments – All Matters

The meeting is opened to the public for comments to be offered to share thoughts with the Library Commission. Each speaker will have up to four (4) minutes to comment. The Commission may or may not respond to the public comments at the time given. The Commission may address comments later in the meeting or at a subsequent meeting under “Old Business”.

On motion by _____, seconded by _____, the opening of Public Closing Comments, was approved.

Recorded Vote: Ms. Gerhardt, ___; Ms. Koop, _____;
Ms. McColl, _____; Ms. Pasquarelli, ___; Ms. Thomas, ___

On motion by _____, seconded by _____, the closing of Public Closing Comments, was approved.

Recorded Vote: Ms. Gerhardt, ___; Ms. Koop, _____;
Ms. McColl, _____; Ms. Pasquarelli, ___; Ms. Thomas, ___

15. Commissioner Comments

16. Executive Session

- a. A resolution authorizing Executive Session of the Warren County Library Commission providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. to discuss_____.

17. Adjournment – By Vote of Commission

On motion by _____, seconded by _____, the Adjournment of the

May 26, 2026, regular meeting, was approved.

Recorded Vote: Ms. Gerhardt, ___; Ms. Koop, _____;
Ms. McColl, _____; Ms. Pasquarelli, ___; Ms. Thomas, ___

NOTICE: This Agenda is subject to change by order of the Warren County Library Commission before, and/or during the scheduled meeting.

The next regular meeting is scheduled for June 23, 2026, at 5:30 p.m.
at the Richard D. Gardner Branch.