



WARREN COUNTY LIBRARY

Materials Reconsideration Appeal Form

The Warren County Library Commission has delegated the responsibility for selection and evaluation of library resources to the Library Director, and has established reconsideration procedures to address concerns about those resources. The first step of those procedures is filling out a Resource Concern Form and submitting it to the Library Director who reply in writing.

If not satisfied with the Director's decision, an appeal can be made to the Warren County Library Commission by filling out the Materials Reconsideration Appeals Form. This is the second step in the reconsideration procedure. Please return the completed form to the Warren County Library Commission, 2 Shotwell Drive, Belvidere, NJ 07823.

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Do you represent yourself? _____ Organization? _____

1. Resource on which you are commenting: _____

- 2. _____ Book _____ Textbook _____ Video _____ Display
- _____ Magazine _____ Library Program _____ Audio Recording
- _____ Newspaper
- _____ Electronic information/network (please specify) _____
- _____ Other (please specify) _____

3. Title: _____

4. Author/Producer: _____

5. What specifically do you disagree with in the Library Director's response to the Resource Concern Form you submitted?

6. What concerns you about the resource? (attach additional pages, if necessary)

7. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?

8. What brought this resource to your attention?

9. Have you examined the entire resource?

10. What actions do you recommend the Warren County Library Commission consider?

Please read these statements and check all that apply:

I reside in the Warren County Library's service area (17 townships and the town of Belvidere).

I have read the Warren County Library's Collection Development Policy in its entirety.

I have read, listened to, or viewed the material in question in its entirety.

I am formally requesting an appeal to the Warren County Library Commission concerning the Library Director's decision regarding the material listed above. I understand that appealing the decision will require disclosing my name on the Commission's meeting agenda and in other documents. I understand that the Commission will take a choice of action that may include a public meeting. I realize that I have seven calendar days to make this appeal.

Signature

Date